

## **Topic List**

### **Professional and Personal Development**

The topics below are completely customized to provide the essential “Golden Nuggets” of information necessary to make rapid and positive change.

- CLIENT RELATIONSHIP MANAGEMENT AND GROWTH
- SECRET WEAPON NEW BUSINESS DEVELOPMENT
- MANAGEMENT LEADERSHIP ESSENTIALS
- COACHING AND MENTORING
- POSITIVE AND PROFITABLE CHANGE THAT GETS RESULTS
- THE 4 LAND LANGUAGES OF LEADERSHIP
- WIN/WIN NEGOTIATION
- DIFFICULT CONVERSATIONS MADE EASY
- TURNING A “NO” INTO A “YES!” PERSUASION
- TIME AND PRIORITY MANAGEMENT
- SUCCESS WITH LESS STRESS
- ESSENTIAL COMMUNICATION SKILLS
- UNCONSCIOUS BIAS AND DIVERSITY AND INCLUSION
- NETWORKING SUCCESS!
- LISTENING SKILLS
- DEALING WITH DIFFICULT PEOPLE
- PRESENTATION IS EVERYTHING!
- MOTIVATIONAL SKILLS
- IMPACTFUL RESILIENCE AND AGILITY
- TEAM BUILDING AND ENGAGEMENT
- EXCEPTIONAL CUSTOMER SERVICE
- CREATIVITY SKILLS
- PROBLEM-SOLVING AND DECISION-MAKING
- MENTAL HEALTH AND WELLNESS